USC Tailgate Risk Execution Plan

Fraternity Tailgate Setup:

● Risk team:
  o President
  o Risk Chair
  o Brother Volunteers

*Note: New members are not allowed to work risk shifts*

● Tailgate layout:
  o Line Entrance: from the back of the fraternity house
    • Prevents crowding of front door and allows easier management of lines
  o House Entrance: Backdoor entrance to fraternity
    • Table setup to manage the line
  o Exit: at front of house
  o Food/Grill: Within tailgate space away from crowded space
  o Bar: Within tailgate space away from Food/Grill
  o Bathroom: Either house bathrooms or Porta Potties

● Security placement and responsibilities:
  o Risk and President work with security for placement best suited for house layout
  o Minimum of 15 security guards per Fraternity
    • Security is expected to be ready 30 minutes before Tailgate starts and end 30 minutes after tailgates end
  o Line Entrance: 2+ Security guard to help maintain entrance to lines
    • When tailgate meets capacity, they close gates to prevent overflow
    • Make sure lines are relaxed
    • House/security responsible for ensuring safety of guests walking in alley
  o House Entrance: Minimum 3 security guards and 1 brother volunteer
    • Responsible for checking ID’s
    • Must have wristbands that distinguish 21+ guests
    • Making sure lines are relaxed
    • Ensuring guests entering the tailgate are safe and okay
  o Exit: Two security guards and 1 brother volunteer
    • No guest is allowed to walk out with a red cup or drink of any kind.
    • Trashcan present to throw them away
    • Water and snacks available for any guest who may need it
    • Responsible for keeping front sidewalk clear
    • Facilitating people to line at back of fraternity house
  o Food/Grill: Brother volunteers managing food or grill
    • FOOD IS REQUIRED AT EVERY HOUSE, MUST EITHER BRING FOOD (Pizza, catering, etc.) OR GRILL BURGERS AND HOT DOGS
      • Placed near entrance to entice guests to eat before drinking
      • Must give plates, so people can grab more than just 1 handful of food
      • Must be sufficient amount of food for every guest to have 1 serving
  o Bar: Required to have multiple bartenders managing drinks being provided, as well as two security guards helping manage the bar
- NO FRATERNITY BROTHER OR GUEST IS ALLOWED ACCESS BEHIND BAR
- A few cases of water are required at the bar
- Security will help removing drinks from anyone without the appropriate wristband

- Bathroom: 1 Security guard to facilitate bathroom lines
- Must have bathroom access for guests
- Security guard will manage line

- Remaining Tailgate Space: Security guards will be placed in close areas of fraternity house, as well as roaming through the center tailgate space.
- Prevent guests from entering closed off areas
- Prevent people from climbing fences and walls to get into party
- Roaming throughout tailgate space to ensure safety of guests
  - Closed/walled off with either fences or house

During the Tailgate:

- Managing lines:
  - Lines will funnel guests to prevent overcrowding
  - Front of the line must close when capacity is met, not the house entrance
    - If a guest trying to enter is incapacitated, security will not allow them in
      - However, this is not an excuse to let them straggle around 28th street. Instead, Fraternities should be proactive in assisting the guest by offering water and space to sit
      - Communicate to fraternities about amnesty; safety is first priority

- Bar Management:
  - Must set prevention method for guests getting drinks for others
  - Security guards roaming around the party will take away from anyone that isn’t 21+, and remove wristband and kick out guest for passing off drink

- Exit Management:
  - Security guards will make sure guests leaving party are safe, and are in a capacity to go to their next destination
    - If someone does not have the capacity to leave, security guard will call risk, president, or brother volunteer to help the guest
      - Communicate to fraternities about amnesty; safety is first priority
  - Security also will help prevent guests from using the streets and instead use sidewalks

- Other important expectations:
  - DPS has a right to walkthrough and ensure fraternity is compliant with all rules and expectations established by the University
  - Houses are responsible for understanding their capacity, and staying under that capacity limit.
  - No Fraternity Sponsored or paid videographers are allowed to film tailgates
  - Fraternities are expected to be held accountable for all its guests and the rules established
Fraternities should take care of their guests if they become incapacitated, regardless of where they were beforehand.

Tailgate space should not be confined to small space. More space allows for socializing between guests and fraternity brothers. Guests should be allowed to have a conversation, enjoy their food, and enjoy the environment. It should be an inviting space for alumni, parents, and the community.

Closing the Tailgate:

- Shutdown Process:
  - Once agreed shutdown time arrives, security will move to Fraternity Exit
  - All guests leaving must be capable to do so. There will be an emphasis to look for guests who need help, instead of letting them stagger around 28th street.
    - If a guest is not capable of leaving safely, fraternity is responsible for ensuring the safety of the guest.
    - Communicate to fraternities about amnesty; safety is first priority
  - No guest or fraternity brother is allowed to leave with red cups or alcoholic drinks
    - Water will be offered to guests as they leave the fraternity house.
  - Music must stop and will not continue for the remainder of the game day.

- Cleanup:
  - Fraternities are responsible for ensuring that their properties are clean, both inside and outside.
  - Partnering with USG to launch a sustainability initiative with red solo cups
    - Use trashcans outside to keep trash to a minimum
  - Fraternities will be responsible for their properties being cleaned by the end of the next day
    - Failure to do so will be enforced by IFC and its judicial process

- Expectations:
  - Tailgate is not finished until every guest has left.
  - Fraternities must ensure that everyone is able to leave safely
  - Fraternities will work with DPS to ensure that shutdown is smooth, and everyone is getting to their destination safely
  - Tailgates will begin 4 hours before kickoff, and will end by kickoff.
    - Fraternities failing to remain compliant with all established rules and expectations will lose hosting and attending fraternity tailgate privileges from IFC.